

A G E N D A
Park City Fire Service District
Administrative Control Board Meeting
January 6, 2026

Park City Fire District Administrative Office Building
736 West Bitner Rd. Park City, Utah 84098

5:30 p.m.

Work Session

- I. Transfer of Command Ceremony: Chief Ashley Lewis
- II. District Updates: Chief Pete Emery
- III. November 2025 Financial Review: Chief Pete Emery
- IV. Election of 2026 ACB Officers: HR Officer Devin Hirschi
- V. Policy Review: Chief Ashley Lewis and HR Officer Devin Hirschi
- VI. ILA for Wildland Protection Services: Chief Pete Emery
- VII. Fleet Replacement Plan Review/Sale of Surplus Property: Chiefs Pete Emery and Ashley Lewis
- VIII. Strategic Plan Discussion: Chiefs Pete Emery and Ashley Lewis
- IX. Other Divisional Updates (as time permits)

6:30 p.m.

Regular Meeting Called to Order

- I. Roll Call
- II. Approval of December 2, 2025, and December 4, 2025, Meeting Minutes
- III. Public Input
- IV. Commission Reports and Business
 - A. Correspondence
 - B. Financial
- V. Old Business
- VI. New Business
 - A. Possible Approval of the following PCFD Policies:
 - Section 6, Employment Status;
 - Section 12, Productive Work Environment; and
 - Section 18, Communications
 - B. Possible Approval of the Interlocal Agreement between Park City Fire Service District and Summit County, Utah, for Wildland Protection Services
 - C. Election of Administrative Control Board Officers for 2026: Chair, Vice Chair, Secretary, and Treasurer
- VII. Staff Reports and Input
- VIII. Discussion of Possible Future Agenda Items/Additional Comments
- IX. Closed Meeting: Discussion of the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent

litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct; procurement; and/or consideration of a loan application.

X. Adjournment

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held February 3, 2026, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Rd., Park City, Utah 84098.

Electronic participation by the public is not available at this time.