

A G E N D A
Park City Fire Service District
Administrative Control Board Meeting
December 2, 2025

Park City Fire District Administrative Office Building
736 West Bitner Rd. Park City, Utah 84098

5:30 p.m.

Work Session

- I. Chief's Update: Chief Pete Emery
- II. October 2025 Financials Review: CFO Del Barney
- III. 2026 Budget: CFO Del Barney
- IV. Fraud Risk Assessment: CFO Del Barney
- V. Zions First National Bank Lease Agreement / Maintenance of Insurance: CFO Del Barney
- VI. 2026 ACB Meeting Schedule: CFO Del Barney
- VII. Badges Discussion: Chief Pete Emery
- VIII. Emergency Manager Position: Chief Pete Emery
- IX. Impact Fee Discussion: Chief Ashley Lewis
- X. Recruit Graduation: Chief Joe Sharrar
- XI. Other Divisional Updates (as time permits)

6:30 p.m.

Regular Meeting Called to Order

- I. Roll Call
- II. Approval of November 4, 2025, Meeting Minutes
- III. Public Input
- IV. Commission Reports and Business
 - A. Correspondence
 - B. Financial
- V. Old Business
- VI. New Business
 - A. Possible Approval to Recommend the Final 2026 Budget to the Governing Board for Approval
 - B. Possible Approval of Zions National Bank Lease Agreement
 - C. Possible Approval of the 2026 Administrative Control Board Meeting Schedule
- VII. Dismiss as PCFSD Administrative Control Board and Convene as the Local Building Authority Board of the Park City Fire Service District, Utah
 - A. Possible Approval of the 2026 Budget of the Local Building Authority
- VIII. Dismiss as the Local Building Authority of the Park City Fire Service District, Utah, and reconvene as the PCFSD Administrative Control Board

- IX. Staff Reports and Input
- X. Discussion of Possible Future Agenda Items/Additional Comments
- XI. Closed Meeting: Discussion of the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct; procurement; and/or consideration of a loan application.
- XII. Adjournment

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held January 6, 2026, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Rd., Park City, Utah 84098.

Electronic participation by the public is not available at this time.