

A G E N D A
Park City Fire Service District
Administrative Control Board Meeting
November 4, 2025

Park City Fire District Administrative Office Building
736 West Bitner Rd. Park City, Utah 84098

5:30 p.m.

Work Session

- I. District Updates: Chief Pete Emery
- II. Third Quarter Financials Review: CFO Barney
- III. Discussion of 2026 Tentative Budget: Chief Emery and CFO Del Barney
- IV. Engine Boss and Wildland Firefighter Job Description: Chief Briley
- V. Probationary Employee Policy Review: HR Hirschi
- VI. Emergency Management Review: Chief Emery
- VII. PCFD Donation Program: Chief Lewis
- VIII. Station 34 Update: Chief Lewis
- IX.
- X. Other Divisional Updates (as time permits)

6:30 p.m.

Regular Meeting Called to Order

- I. Roll Call
- II. Approval of October 7, 2025, Meeting Minutes
- III. Public Input
- IV. Commission Reports and Business
 - a. Correspondence
 - b. Financial
- V. Old Business
- VI. New Business
 - a. Possible Approval to Recommend the 2026 Tentative Budget to the Governing Board for Tentative Approval
- VII. Dismiss as PCFSD Administrative Control Board and Convene as the Local Building Authority Board of the Park City Fire Service District, Utah
 - a. Possible Approval of the 2026 Tentative Budget of the Local Building Authority
- VIII. Dismiss as the Local Building Authority of the Park City Fire Service District, Utah, and reconvene as the PCFSD Administrative Control Board
- IX. Staff Reports and Input
- X. Discussion of Possible Future Agenda Items/Additional Comments

(over)

XI. Closed Meeting: Discussion of the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct; and/or procurement.

XII. Adjournment

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held December 2, 2025, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Rd., Park City, Utah 84098.

Electronic participation by the public is not available at this time.